POSITION VACANCY ANNOUNCEMENT

ANNOUNCEMENT EFFECTIVE: Immediately

POSITION: Associate Vice President of Management Information Systems

PROJECTED DATE OF EMPLOYMENT: July 1, 2016

JOB DUTIES: Administer and coordinate the administrative computer system in support of financial, administrative and student records of the college. Aid in the collection of data for use in managing the college. Manage and maintain the college’s local area network. Maintain the college’s access to the internet. Manage and maintain the college’s e-mail system. Supervise the maintenance of the college’s personal computers, peripheral equipment and software. Advise and assist with other computer systems used by the colleges.

QUALIFICATIONS:

Required: Bachelor’s degree with specialization in computer programming or computer science (minimum of 24 semester hours). Considerable experience with systems analyses and network management.

Preferred: Master’s degree in computer science or related field. Bilingual. Career Readiness Certificate (CRC). Some experience with UNIX based systems.

TERM OF EMPLOYMENT: Full-Time/Annual

SALARY RANGE: Level 20 ($60,858 - $76,063) (salary commensurate with experience)

Application and instructions are available on the JSCC web page www.jamessprunt.edu/hr-jobs

APPLICANTS SEEKING VETERAN’S PREFERENCE SHOULD SUBMIT FORM DD-214

APPLICATION DEADLINE: NOON, MAY 23, 2016

James Sprunt Community College is an equal opportunity educational institution and employer. The college does not practice or condone discrimination in any form against students, employees, or applicants on the grounds of race, color, national origin, religion, sex, age, disability, or political affiliation consistent with those laws which affect the institution. If you believe you have been discriminated against, please feel free to contact: Director of Human Resources, Debbie Martin, 133 James Sprunt Drive, P.O. Box 398, Kenansville, N.C. 28349, (910) 296-1429, dmartin@jamessprunt.edu.