



HUMAN RESOURCES USE ONLY:	
CONTRACT #	
HOURS WORKED:	0.0000
HOURLY RATE:	\$0.00
TOTAL TO BE PAID:	\$0.00
BUDGET INFORMATION:	
TOTAL PAY PD COSTS	\$0.00

JAMES SPRUNT COMMUNITY COLLEGE
TIME SHEET FOR PART-TIME (HOURLY PAID) EMPLOYEES

EMPLOYEE # _____
 EMPLOYEE NAME _____
 DEPARTMENT _____ POSITION _____
 RATE OF PAY _____ BUDGET CODE _____
 HOURLY PAID EMPLOYEE TYPE: _____

TIME SHEET DUE TO HR BY August 5, 2010 12:00 NOON

FIRST WEEK:

DATE	DAY	IN	OUT	IN	OUT	IN	OUT	IN	OUT	TOTAL HOURS WORKED
										0:00
										0:00
	Wednesday									0:00
7/1/10	Thursday									0:00
7/2/10	Friday									0:00
7/3/10	Saturday									0:00
TOTAL HOURS WORKED FOR FIRST WEEK:										0:00

SECOND WEEK:

DATE	DAY	IN	OUT	IN	OUT	IN	OUT	IN	OUT	TOTAL HOURS WORKED
7/5/10	Monday									0:00
7/6/10	Tuesday									0:00
7/7/10	Wednesday									0:00
7/8/10	Thursday									0:00
7/9/10	Friday									0:00
7/10/10	Saturday									0:00
TOTAL HOURS WORKED FOR SECOND WEEK:										0:00

THIRD WEEK:

DATE	DAY	IN	OUT	IN	OUT	IN	OUT	IN	OUT	TOTAL HOURS WORKED
7/12/10	Monday									0:00
7/13/10	Tuesday									0:00
7/14/10	Wednesday									0:00
7/15/10	Thursday									0:00
7/16/10	Friday									0:00
7/17/10	Saturday									0:00
TOTAL HOURS WORKED FOR THIRD WEEK:										0:00

FOURTH WEEK:

DATE	DAY	IN	OUT	IN	OUT	IN	OUT	IN	OUT	TOTAL HOURS WORKED
7/19/10	Monday									0:00
7/20/10	Tuesday									0:00
7/21/10	Wednesday									0:00
7/22/10	Thursday									0:00
7/23/10	Friday									0:00
7/24/10	Saturday									0:00
TOTAL HOURS WORKED FOR FOURTH WEEK:										0:00

FIFTH WEEK:

DATE	DAY	IN	OUT	IN	OUT	IN	OUT	IN	OUT	TOTAL HOURS WORKED
7/26/10	Monday									0:00
7/27/10	Tuesday									0:00
7/28/10	Wednesday									0:00
7/29/10	Thursday									0:00
7/30/10	Friday									0:00
7/31/10	Saturday									0:00
TOTAL HOURS WORKED FOR FIFTH WEEK:										0:00

I hereby certify that this time record is correct:

Signature of Employee

Signature of Supervisor

TOTAL HOURS WORKED FOR PAY PERIOD:	0:00
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0.0000 (DECML)