



Financial Aid
 Post Office Box 398
 Kenansville, NC 28349
www.jamessprunt.edu

For assistance call:
 910-296-2502/910-296-2005
 910-296-2503
 910-296-1222 (Fax)

Verification Worksheet – Federal Student Aid Programs 2009/2010

Your application was selected for review in a process called "Verification". In this process, we will compare the information from your application with the information provided on this form and with signed copies of your 2008 federal tax forms (and your spouse's if you are married, or parents' if you are considered dependent for federal aid purposes). By law, we have the right to ask for this information before awarding federal aid. If there are differences between your application and the documents you've submitted, corrections may need to be submitted to the Federal processor. Complete the verification documents as soon as possible so that your financial aid is not delayed.

What you should do:

1. Collect your (and your spouse's or parents') financial documents (signed Federal income tax forms, W-2, etc.).
2. Complete both sides of the worksheet. You (and your parent, if appropriate) must sign the form.
3. Photocopy the documents requested and bring or mail completed worksheet to the Financial Aid Office.

A. Student Information

Last Name	First Name	M.I.	Social Security Number
Mailing Address		City	State Zip Code
Date of Birth	E-mail Address	Phone Number (include area code)	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Separated			
If you are married, widowed, divorced or separated indicate date _____.			

B. Family Information

Check the block that applies to you:

- Independent Students:** List the people in your household, include: (a) yourself, (b) your spouse, if married; (c) your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010; and (d) any other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.
- Dependent Students:** List the people in your parent(s) household, include: (a) yourself, (b) your parent(s) (including stepparent) even if you don't live with your parents; (c) your parent(s) other children, even if they don't live with your parent(s), if (1) your parent(s) will provide more than half of their support from July 1, 2009 through June 30, 2010; or (2) the children would be required to provide parental information when applying for Federal student aid; and (d) other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010. Dependent students are defined as under the age of 24, are not married or have a child.

List the names of all eligible household members as noted above. Also, include the college name for any member, excluding your parent(s), attending college at least half-time between July 1, 2008 and June 30, 2009 enrolled in a degree, diploma, or certificate program.

Full Name	Age	Relationship	College
<i>Example: Martha Jones</i>	<i>24</i>	<i>Wife</i>	<i>City University</i>
		Self	JSCC

C. Tax Forms and Income Information

All tax filers must submit a signed copy of all 2008 Federal Income Tax returns which include the 2008 IRS Form 1040, 1040A, 1040EZ, TeleFile Tax Record, a tax return from Puerto Rico or a foreign income tax return for those people checked:

You Your Spouse Your father/stepfather (if dependent) Your mother/stepmother (if dependent)

Check the appropriate line for those people who **did not** and are not required to **file a 2008** Federal Income Tax Return.

You Your Spouse Your father/stepfather (if dependent) Your mother/stepmother (if dependent)

List below any income received in 2008 that was not filed on a Federal Income Tax Return (use W-2 forms or other earnings statements). Write "NONE" if you did not work in 2008.

Name of Employer	Student Amount	Spouse or Parent(s) Amount

Student/Spouse	Additional Financial Information	Parent/Stepparent
\$	Education credits (Hope and Lifetime Learning tax credits) from IRS Form 1040 – line 50 or 1040A – line 31.	\$
\$	Child support paid because of divorce or separation or as a result of a legal requirement. Don't include support for children in your (or your parent's) household, as reported in question 96 (or question 75 for your parents).	\$
\$	Taxable earnings from, need-based employment programs, such as Federal Work-Study and need-based employment portions of fellowships and assistantships.	\$
\$	Grant and scholarship aid reported to the IRS in the adjusted gross income. Includes AmeriCorps benefits (awards, living allowances and interest accrual payments), as well as grant and scholarship portions of fellowships and assistantships.	\$
\$	Combat pay or special combat pay. Only enter the amount that was taxable and included in the adjusted gross income. Do not enter untaxed combat pay reported on the W-2 (Box 12, Code Q).	\$
Untaxed Income		
\$	Payments to tax-deferred pension and savings plans (paid directly or withheld from earnings), including, but not limited to, amounts reported on the W-2 Form in Boxes 12a through 12d, codes D, E, F, G, H, and S.	\$
\$	IRA deductions and payments to self-employed SEP, SIMPLE, Keogh and other qualified plans from IRS Form 1040 –line 29 + line 32 or 1040A – line 17.	\$
\$	Child support received for all children. Do not include foster care or adoption payments.	\$
\$	Tax Exempt interest income from IRS Form 1040- line 8b or 1040A – line 8b.	\$
\$	Untaxed portions of IRA distributions from IRS Form 1040 – lines (15a minus 15b) or 1040A-lines (11a minus 11b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Untaxed portions of pensions from IRS Form 1040-lines (16a minus 16b) or 1040A-lines (12a minus 12b). Exclude rollovers. If negative, enter a zero here.	\$
\$	Housing, food and other living allowances paid to members of the military, clergy and others (including cash payments and cash value of benefits).	\$
\$	Veteran's noneducation benefits such as Disability, Death Pension, or Dependency & Indemnity Compensation (DIC) and/or VA Educational Work-Study allowances.	\$
\$	Other untaxed income not reported, such as workers' compensation, disability, etc. Don't include student aid, earned income credit, additional child tax credit, welfare payments, untaxed Social Security benefits, Supplemental Security Income, Workforce Investment Act, educational benefits, combat pay, benefits from flexible spending arrangements (e.g., cafeteria plans), foreign income exclusion or credit for federal tax on special fuels.	\$
\$	Money received, or paid on your behalf (e.g., bills), not reported elsewhere on this form.	\$

C. Sign This Worksheet

By signing this worksheet, I (we) certify that all the information reported on this worksheet is complete and correct. If dependent, at least one parent must sign. **Warning: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

Student's Signature

Parent's Signature (Dependent Students Only)

Date