

HOW TO APPLY FOR FINANCIAL AID

Students must submit new financial aid applications for each academic year. Academic years run from July 1st current year through June 30th of the following year. Forms are available on-line beginning January 1 for the upcoming year and should be submitted as soon as possible. Students and parents can sign the Free Application for Federal Student Aid (FAFSA) electronically using their Department of Education PIN. The PIN can be obtained as part of the FAFSA application or by requesting one at www.pin.ed.gov.

The "Free Application for Federal Student Aid" must include the **James Sprunt Title IV School code 007687**.

ELIGIBILITY REQUIREMENTS

Eligibility for most financial aid programs is based on demonstrated financial need of the student and/or the student's family and on registered credit hours.

For federal and state financial aid programs a student must:

- Be a citizen, national or permanent resident of the United States. Certain persons in process of becoming citizens or permanent residents may also be eligible.

To be eligible for federal financial aid programs (Federal Pell, Federal SEOG, Federal Work Study, Federal Direct Stafford Loan), a student must also:

- Be accepted by the college for admission as a curriculum student. Students enrolled in high school, post-secondary option students, and early admit students are not eligible for aid.
- Be enrolled in a financial aid eligible degree or certificate program.
- Be enrolled in courses that provide credit towards a financial aid eligible degree or certificate program. Courses taken as audit are not eligible.
- Meet the enrollment and attendance requirements for each program.
- Provide an official transcript to the Office of the Admissions verifying that they have earned a high school diploma or GED and must take the Entrance test. All Official transcripts from any college attended must be provided to the Office of Admissions.
- Comply with requirements concerning Selective Service registration. For information regarding Selective Service, or to register, visit www.sss.gov.
- Certify that you are not in default on any federal loan.
- Certify that you do not owe a refund to any federal aid program. This includes grant overpayments resulting from withdrawals.
- Maintain satisfactory academic progress as set forth in the James Sprunt Satisfactory Academic Progress Policy.
- Accumulate no more than 30 hours of developmental courses.

TRANSFER STUDENTS

If you have already applied for financial aid for the current year, add James Sprunt to your Student Aid Report by making a correction using [FAFSA on the Web](#). You will be required to submit documentation as requested by the Department of Education at James Sprunt just as required by your previous college. **James Sprunt Title IV School code 007687**

WHAT HAPPENS NEXT?

After your FAFSA has been processed, you will receive a Student Aid Report (SAR). If you complete the FAFSA on the web and provide an electronic signature and e-mail address, your SAR will usually be sent within 1-2 days. Your SAR will be sent to the e-mail address you reported on the FAFSA. If you send a paper FAFSA application to the FAFSA processor, allow 2 to 3 weeks to receive your SAR.

The school will receive your FAFSA within 10-14 days and you will be notified through the mail from the school. The Department of Education may require documentation verifying your FAFSA data. This documentation will be requested from your school and must be provided in order to determine eligibility.

Your school will follow Department of Education guidelines in verifying your FAFSA data. Once the verification process has been completed and you meet the Department of Education and your schools eligibility requirements your potential funds will be available for you to view in WebAdvisor.

WHAT ARE MY RESPONSIBILITIES?

It is my responsibility to:

- Review and consider all information about the school's program before I enroll.
- Know and comply with deadlines for applying or reapplying for aid. Pay special attention to the accuracy of my aid application.
- Provide all documentation, corrections, and/or new information requested by the financial aid office.
- Notify my school of any information that has changed since I applied.
- Read, understand, and keep copies of all forms I'm asked to sign.
- Notify my school of a change in name, address, or attendance status.
- Understand my school's refund and repayment policy.

- Report the source and amount of any other financial assistance received outside of the school.
- To only take classes required in my primary program.