

*James Sprunt Community College*

**ADDENDUM**

**2011-2013 GENERAL CATALOG**

**The following changes/additions/deletions apply to the 2011-2013 James Sprunt Community College General Catalog:**

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**CHANGES TO POLICIS, PROGRAM AND COURSE DESCRIPTIONS:**

**Page 208 – Continuing Education – Refund Policy** – change the Refund Policy as follows:

A student who officially withdraws from an occupational extension class prior to the first class meeting shall be eligible for a 100% refund. Also, a student is eligible for a 100% refund if the class fails to meet the minimum student enrollment and the class is canceled. After the class begins, a student may be eligible for a refund of 75% by completing a refund request form and submitting the form to the instructor or Continuing Education department prior to or on the 10% date of the class based on the scheduled hours of the class. These rules do not apply to community service or self-supporting classes for which there is no refund.